

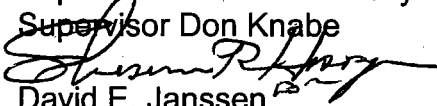


County of Los Angeles CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://cao.co.la.ca.us>

DAVID E. JANSSEN
Chief Administrative Officer

June 1, 2006

To: Mayor Michael D. Antonovich
Supervisor Gloria Molina
Supervisor Yvonne B. Burke
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
From: 
David E. Janssen
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

CHIEF INFORMATION OFFICE HIRING REQUEST

Consistent with the August 4, 1998, Board-approved policy on managerial salaries, we have reviewed and recommend Board approval of the Chief Information Office's attached request to hire Mr. Peter Loo to the position of Senior Information Technology Consultant, CIO at an annual salary of \$120,000, which is above the control point in the third quartile of Salary Range 13. Mr. Loo is currently reachable on the Department's open competitive Senior Information Technology Consultant certification list (H-2564C). He will fill a vacant, budgeted position that will support the Chief Information Office in meeting its responsibility of developing the County's I/T Strategic Plan and overseeing major information technology projects.

Mr. Loo possesses the senior level management experience necessary for the Senior Information Technology position. He has over ten years of experience in information technology and management consulting which includes extensive public sector I/T consulting experience to state and local government entities. Mr. Loo also has over five years of experience in developing strategic plans and business cases for enterprise-wide I/T implementations. Prior to accepting outside employment, Mr. Loo was employed by the County of Los Angeles Chief Administrative Office, Sheriff's Department and Department of Health Services for twelve years.

Based on the justification provided by the Department, we recommend that the Department's request be approved. Unless otherwise instructed by June 15, 2006, we will authorize the Chief Information Office to proceed with this appointment.

Each Supervisor
June 1, 2006
Page 2

Please contact me, or your staff may contact Montessa Duckett at (213) 893-2292 if you have any questions or require additional information.

DEJ:DIL:SK
DD:MD:kd

Attachment

c: Executive Officer, Board of Supervisors
County Counsel
Chief Information Office

CIO Peter Loo.doc



COUNTY OF LOS ANGELES

CHIEF INFORMATION OFFICE

500 West Temple Street
493 Kenneth Hahn Hall of Administration
Los Angeles, CA 90012

JON W. FULLINWIDER
CHIEF INFORMATION OFFICER

Telephone: (213) 974-2008
Facsimile: (213) 633-4733

May 23, 2006

To: Debbie Lizzari, Asst. Administrative Officer
Chief Administrative Office

From: Jon W. Fullinwider
Chief Information Officer

Subject: **REQUEST FOR HIRING -- SENIOR INFORMATION TECHNOLOGY
CONSULTANT, CIO**

Attached is our request to hire a budgeted, vacant Senior Information Technology Consultant position within our office. After careful consideration, we would like to hire Mr. Peter Loo to fill this position. Mr. Loo has extensive experience in information technology and management consulting and was employed before accepting outside employment. His educational background and management experience will make him an asset to our department and will contribute to our responsibility in developing the County's I/T Strategic Plan and overseeing major information technology projects.

Mr. Loo is currently reachable on the our Department's open competitive Senior Information Technology Consultant certification list (H-2564C). We have offered Mr. Loo this position and he has accepted. We are requesting your approval to hire Mr. Loo at a compensation level of \$120,000, within the third quartile of the range. Mr. Loo would also accrue benefits under the MegaFlex Benefit plans including contributions of 14.5% of salary.

Our position requires senior level management experience that Mr. Loo possesses. The salary offer is commensurate with his experience and is in line with what existing staff with same experiences is paid.

I am requesting your expeditious handling of our request to hire Mr. Loo. Subject to your approval, we would like to bring Mr. Loo on board by July 3, 2006. As our responsibilities increase in providing strategic direction in the area of information technology to the County, Mr. Loo will be a welcomed addition to our team.

REQUEST TO HIRE

Department Chief Information Office

Facility _____

If this classification is on the Reemployment List, has clearance been obtained from the CAO Office of Human Resources? ☐ Yes ☐ No ☒ N/A

REQUEST TO PROMOTE

Employee Name Peter Loo
Employee No. 228158 (prior employee number)

Item No.: 2564A Item Title: Senior Information Technology Consultant

Effective Date: July 3, 2006 Funding Source 10070

Justification

We are requesting your approval to hire and promote Mr. Peter Loo to Senior Information Technology Consultant, CIO.

Mr. is currently on Band 1 of the Chief Information Office's Open Competitive Certification List (H-2564C) and pursuant to your approval we will appoint Mr. Loo to the R-13 position with an annual salary of \$120,000, which falls within the third quartile of the R-13 range.

REQUEST APPROVED



Requesting Department Head/Designee

5-23-06

Date

David E. Janssen
Chief Administrative Officer

Date

REQUEST DENIED:

David E. Janssen
Chief Administrative Officer

Date